

AOC CONSTRUCTION FILE
COUNTY: JACKSON
FILE CODE: PDB1
SUBMITTED BY: JL
DATE: 8/17/07

Project Meeting

Jackson County Judicial Meeting

Project No: 2005101

PDB Meeting

August 8, 2007 @1:00 pm

Grand Jury Room-Jackson County Courthouse

Attending:

Hon. R. Cletus Maricle	JCPDB
Connie M. Payne	AOC
William O. Smith	CJE
Bobby G. Morris	CCC
Dale Vaughn	Magistrate
Jeff Lilly	AOC Project Manager
Rob Deal	JRA Architects
Scott Lutheran	JRA Architects
Ryan Barrow	RSA Financial Advisor
Brad Reeves	CMTA
Roger Lashbrook	Codell Construction

Background:

The regular PDB meeting was held at the aforementioned date. Discussed items, comments and/or changes follow.

Reading of Minutes

Judge Smith called the meeting to order, asked those in attendance to review the minutes from the last meeting. Connie M. Payne made motion to accept, Bobby Morris second.

Items Discussed

Judge Smith made members of committee aware that Kelly Bonta would no longer be able to take minutes for the meeting. Judge Smith presented Beth Sallee to be hired in place of Kelly Bonta. Bobby Morris made motion to accept, Connie M. Payne second.

Ryan Barrow was next to speak to the committee. He presented the Construction Fund Balance as of July 31, 2007 at \$450,922.53. He made the committee aware of the four draws that took place in the month of July, three of which were to Codell Construction and one to Jackson County Transfer Station. The Interest earned on the account was \$1860.53.

Scott Lutheran then presented the committee with two different color schemes for carpet and tile. The color schemes were green tones or burgundy tones. The committee favored the green tones. Mr. Lutheran advised that for the next meeting he would put together a palette of the green tones for the committee to decide on. He would also bring different options for the border carpet because the committee did not particularly care for the color.

Rob Deal then presented 4 different brick choices. The committee chose two that they liked.

Jeff Lilly then presented a letter from James Bauman, architect of AOC Facilities. The letter stated that Phase B had been reviewed and to allow the design team to begin with Phase C, the Construction Documents. Judge Smith asked committee for a motion. Bobby Morris made motion to accept, Connie Payne second.

Jeff Lilly then presented change orders. Change order No.1-1 (Labor Change Order) was for the Contractor to remove a septic tank from the site that was found during demolition and was not known to exist. Change Order No. 2 the Contractor requests that the remaining amount of purchase order for silt fence be added back to contract. Silt fence was installed at site per contract documents. Change Order No. 3 reduces the amount of the purchase order to Interstate Construction Products. Material was already installed. Motion was made to accept change order by Connie Payne, Dale Vaughn second.

Brad Reeves then spoke to the committee about the relocation and installing of utility lines and traffic signal box. Brad updated the committee on the status. After speaking with Mike Denham of Jackson Energy, Brad relayed to the committee that the price of relocation of the lines and traffic signal box would be about \$50,000.00. He has been speaking with Howard Price of PRTC about the telephone lines. He did not have an exact number and could have it at the end of next week but if he was guessing the cost to PRTC would be \$70,000.00-\$80,000.00. Jeff Lilly then made a comment that the estimated would need to be solid by bid date for payment. Jeff Lilly asked if they could get the go ahead on the relocation and installation it would help while the bid package was getting ready. They then discussed calling a special meeting to present the prices to the committee for approval. Easement was discussed so that they could go ahead and record.

Rob Deal spoke about the Division of Water permit that they would have at the latest Monday. He the advised the committee that himself, James Bauman, and Jeff met last Thursday to review plan and make recommendations. The recommendations that James Bauman made is for bigger space in the Judges' areas, modifications to several areas, and the biggest change more family court waiting inside instead of outside. Rob stated that he would have the plans back together by next meeting.

Roger Lashbrook then advised the committee that he needed five weeks before bids. Jeff Lilly and Rob Deal then spoke about bidding mid-October.

The committee set a special meeting for August 22, 2007 @ 1:00 p.m.

Judge Smith then asked for a motion to adjourn. Motion was made by Connie Payne, seconded by Dale Vaughn.